

Your Company Letterhead

Rick Howlett
New Jersey Water Association
54 Main Street
Waretown, New Jersey 08758

Dear Rick:

The Boroughs of _____ are active members of the New Jersey Water Association. I would like to take this opportunity to thank your organization for being a valuable resource for all of its member municipalities. The seminars and programs you offer throughout the state of New Jersey are very important to water and sewer operators, as well as Certified Public Works Managers. The programs are informative and offer much needed continuing education units and technical credit hours that are required by law for all licensed operators.

Without NJWA's help on a variety of issues, such as the New Jersey Department of Environmental Protection's rules and regulations, the Consumer Confidence Reports, along with the use of your video camera and personnel in troubleshooting underground problems, technical information, etc., many municipalities would lose a huge resource for education and training. Since there aren't any costs involved for the courses you offer, it is a tremendous savings for all members of the association.

The New Jersey Water Association is a valuable tool for all its members and creates an excellent opportunity for networking among one another. Without your help and expertise many municipalities would suffer a great loss. The _____, once again, wish to thank you for being there when we need you.